



ANNUAL REPORT
and
FINANCIAL STATEMENTS
of the
PAROCHIAL CHURCH COUNCIL
of the parish of
ST MATTHIAS, ST MARK & HOLY TRINITY, TORQUAY
for the year ended 31st December 2019

CONTENTS

Administrative information	Page 2
Structure, Governance and Management	Page 3
Objectives and Activities	Page 4
Achievements and Performance	Page 4 - 7
Churchwardens' Report	Page 7
Deanery Synod Report	Page 7 - 8
Financial Review	Page 8 - 10
Reserves Policy	Page 10
Independent Examiner's Report	Page 11
Balance Sheet	Page F1
Statement of Financial Activities	Page F2
Notes to the Accounts	Page F3 - F4
Income and Expenditure	Page F5 - F10
Operating Income & Expenditure Summary	Page F11

Parish of St Matthias, St Mark and Holy Trinity, Torquay: Annual Report of the Parochial Church Council for year ended 31st December 2019

Administrative Information

St Matthias Church is situated in Babbacombe Road, Torquay, Devon, TQ1 1HW, which is the correspondence address. The website address is www.st-matthias-church.org

The Parochial Church Council (PCC) is a charity registered with the Charity Commission (Registered number 1130983)

PCC members who have served from 1st Jan 2019 until the date of this report are:

Incumbent: Rev'd John Beckett

Lay Vice Chair: Paul Stannard

Associate minister: Rev'd Paul Barton

Curate in training: Rev'd Stephen Yates

Wardens: Sylvia Barratt
Paul Stannard

Deputy Warden: Phil Miles

Secretary: David Wilkinson

Treasurer: Tony Barratt (*co-opted*)

Readers: Ruth Beckett
(ex-officio) Steve Vans-Colina
also, Readers Norma Gerry
Lindsay Glazebrook
Alan Taylor

Representatives on the Deanery Synod:
(ex-officio) David Burch (*from APCM 2019*)
Sue Davies
Andrew Stilliard (*Diocesan Synod Rep*)
David Wilkinson

Elected members: Tessa Barton (*to APCM 2019*)
Josh Bouskill (*to APCM 2019*)
Julie Bouskill
Angela Boyd (*from APCM 2019*)
Norman Doidge
Jill McDowall
David Meek (*from APCM 2019*)
Jan Miles
Julie Moore (*to APCM 2019*)
Michael Moore
Jack Perry (*from APCM 2019*)
Alan Poole
Nicola Reeve
Marilyn Smee (*from APCM 2019*)
Hilary Stilliard
Graeme Whitaker (*from APCM 2019 – prev. co-opted*)
Elaine Wilson

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. In addition to its regular meetings the PCC operates through a Standing and Finance Committee and a number of committees (known as 'Action Groups'), which meet as required, and report back to the PCC. These are:

Standing and Finance Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any direction given by the Council. It also oversees the financial aspects of the work of St Matthias and the Church Centre. The committee comprised:

Rev'd John Beckett (Incumbent), Sylvia Barratt (Churchwarden),
Paul Stannard (Churchwarden and Vice Chair), Phil Miles (Deputy Churchwarden),
Tony Barratt (Treasurer), David Wilkinson (Secretary)

Action Groups:

Church Centre Management (oversees all aspects of the staffing and running of the Church Centre, including publicity and noticeboard publicity)

Chair: Pere Snow

Health and Safety (responsible for Health and Safety arrangements in the Church, Church Centre and Church grounds); this is the responsibility of the Churchwardens and PCC, advised by Pere Snow (Church Centre) and the Re-ordering and Maintenance Committee

Magazine Group (responsible for the publication of the Church magazine 2 or 3 times a year)

Chair: Steve Vans-Colina

Missions (seeks to expand the work of world mission in accordance with 1996 call of General Synod and makes recommendations for payment of the Church's missionary tithe)

Chair: Joanna Wilkinson

Re-ordering and Maintenance (responsible for the oversight of the Wellspring (Re-ordering) Project and the maintenance of Church, Church Centre and grounds)

Chair: Paul Stannard

Social Core Group (arranges events to encourage social contact) *See Ruth Beckett for details.*

Worship (defines policy and practice for different areas of worship)

Chair: Rev'd John Beckett

Pre-School Management (responsible for the running of St Matthias Pre-School and Childcare Centre)

Chair: Sylvia Barratt

Youth Worker Management (responsible for management of Youth Worker at St Matthias)

Chair: Ruth Beckett

Objectives and Activities

The PCC has the responsibility of co-operating with the clergy, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has operational and maintenance responsibilities for the Church and Church Centre.

Achievements and Performance

Church Attendance

Following a complete revision of the electoral roll in March 2019 there were 216 parishioners on the Church Electoral Roll. This year the electoral roll has been open for revision from 18th March 2020. Revised numbers will be reported at the Annual Meeting.

Over the year the average weekly attendance was 146 adults and 21 children, this number showing a significant increase at Easter Day and Christmas Day services. Special services for parents and children at our Pre School, Ilsham Academy and Warberry Academy have seen the church packed to capacity. St Matthias continues to provide a variety of forms of worship which include Holy Communion (Common Worship and BCP), All-Age Worship, Services of the Word, Breakfastzone, Growzone, Prayzone, Messy Church, Healing Services and Youth-led Services. 'Zone' services continue to attract new families into worship at St Matthias, and, due to growth in church numbers, the PCC decided that that from April these services would start at 9.30 am in the Peter Larkin Hall, with the introduction of an additional monthly service 'Growzone', with other services in the church at 11.00 am; coffee to be served in the hall between the services. From June, all services were held in the Church Centre. The accompanying booklet of reports provides information on a wide range of church and church centre-based activities, catering for all ages.

Review of the Year

The PCC held 9 scheduled meetings and 1 extra-ordinary meeting during the year. We started the year with 13 elected members. At the 2019 Annual Meeting there were 6 vacancies for lay representatives to the PCC and all were filled. One additional person was elected to the Deanery Synod, to replace another who was already on Diocesan Synod and so ex-officio Deanery Synod (and PCC). The average attendance at PCC meetings was 80%.

Safeguarding: Sue Davies continued in the role of Safeguarding Officer. The PCC has complied with the duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults under section 5 of the Safeguarding and Clergy Discipline measure 2016. Information regarding Safeguarding can now be found on the first page of our website. We are also required to delegate to the diocese the responsibility of reporting serious safeguarding incidents to the Charity Commission, in accordance with the House of Bishops Guidance. Safeguarding is a standard item on all PCC agendas. The Parish Statement on Domestic Abuse, as written by the diocese, was formally adopted; it has been displayed publicly to show that we are a church prepared to listen. Notices with tear-off strips (with a support telephone number) have been posted in toilets.

In setting the agenda for PCC meetings and subsequent actions it was agreed that all significant items should fit into one or more of these categories: **Worship God, Make Christian Disciples, and Transform Communities**. In recent meetings we have continued to support logos that represent our 'Values' – the 4 GJ's:

Going Jesus' Way
Knowing God's Joy
Being Generous like Jesus
Growing on the Journey



Re-ordering: St Matthias was consecrated in 1858 and had already been enlarged three times by 1894. 2019 saw the completion of the Wellspring Project, itself several years in planning and preparation. The PCC, in support of the Building Group, agreed on multiple details for the re-ordering of St Matthias, in liaison with the architect and the Diocesan Advisory Committee (DAC). Communion Architects produced tender documents in late February, and by the end of April, Alliance Build Company were chosen to carry out the work. Our last service in the church was in June, and for the following seven months all services were held in the church Centre. Moving into the Peter Larkin Hall for main services brought challenges – how to fit everyone in, serving coffee and reorienting the hall between services – but also gave the opportunity for people to support one another (and to sit closer together!). Congregations of up to 160 could just be accommodated in the hall, though one Sunday, with a large baptismal party, there were 190 adults plus children. December saw us back in church, with a grand celebration weekend, a myriad of activities in the church and hall, and a visit from Bishop Nick. The flexibility offered by chairs has allowed the space to be used in different ways for the range of services that are held at St Matthias. Elsewhere in this report is the full Financial Report but it is important to acknowledge the generous giving in support of the Wellspring Project by members of our church community, the financial support of the Friends of St Matthias through legacies and fundraising, and the hard work of those who secured grants from a number of charities – **thank you everyone.**

In a separate document there is a report of the activities of various groups in the church. Items brought to the attention of and considered by the PCC have included:

- **Alpha** courses, both in church and more recently at ‘Me and Mrs Jones’ have been well supported, as has **Questions**.
- **Girls Allowed** continues as a meeting place for women at St Matthias, a complementary group to the thriving monthly **Men’s Prayer Breakfast**; both groups have combined for special events.
- a Lent course, **Talking Jesus**, and **Count your blessings**, from Christian Aid, for use as a personal devotional
- consideration of various recommendations from the Reordering and Maintenance Committee to keep **the fabric of the church** (the building and its contents) in good order; a major project has been the overhaul and refurbishment of the heating system for the Church Centre, including the installation of an up-to-date control system – funded by the Friends.
- the PCC agreed that we should continue to support the **minibus**, as it provided an important social and community service
- we continued to support the **ToWNS** Project – the provision of a meal and overnight accommodation for the homeless during the winter months
- agreed to the recommendations of the **Missions Action Group** in support of various charities in receipt of our church tithe and continued to hear news of our CMS partner, **Nicci Maxwell**; Nicci provides paediatric and neonatal medical care to the local community in Kisoro, Uganda
- **MAG** recommended that we discontinue with house-to-house collections for **Christian Aid** but continue to support the charity directly through envelopes in church and Lent Lunches.
- As in the previous year, the PCC continues to give a missionary tithe of 10%, supporting local mission, world mission, poverty and disaster relief and supporting churches.
- two Torbay-wide Missions were planned for 20/21: **J John Mission**, planned for Sept 2020 (but subsequently cancelled), and **Through Faith Mission** – planned for Sept 2021, with preliminary training at St Matthias
- gave support for continuing monthly prayer meetings and youth-led services and heard of all the good things that were happening in young people’s work, including Messy Church for Key Stage 2 children – **MC²** and **Godly Play** with younger children. Children have an innate sense of the presence of God. The Godly Play approach helps them to explore their faith through story, to gain religious language and to enhance their spiritual experience through wonder and play.
- supported the treasurer through the provision of a part-time bookkeeper and volunteers
- **Pre-School** continues to thrive and make good use of the Forest School area. Plans have been developed in liaison with Liz and the REM to enhance the area. Liz ran the London Marathon, as the fastest ‘Elvis’, to raise money for Forest School; there are plans for a prayer garden

- the report of the recent **Ofsted** inspection records the **Pre-School as GOOD**
- John and Ruth were on **sabbatical** for 3 months from May to July; Stephen Yates took over the lead, ably supported by Paul B.
- Val and David Burch ran an **Easter stall** and resourced other events.
- John B and Sam Leach (St Mags) have taken staff training sessions at **Ellacombe Academy**.
- Towards the end of the year, and before moving back into the church, the PCC were asked to consider **where God has been at work in us now and in the Church since re-ordering began**. They then considered how we were responding to change and how we can help others to cope with change. Points noted included: a flexible space, better disabled access, a functional piazza; no longer having to worry about re-ordering – can now focus on other things; welcoming into services has gone really well; God hasn't changed – neither has the Great Commission; a challenge was now to continue as a united loving community. There have been some teething troubles on returning but they are being resolved.
- John would like to start a process to consider reaching out through **door-to-door visiting**; the PCC learned of the structure and growth of **St Paul's, Weston** – a church that grew from 150-350 over 15 years and operates in different ways to St Matthias. Their motto: **Reach Teach Mend Send**. People there are encouraged to join a branch – these include classic home groups, groups that may only meet occasionally and groups with a finite lifespan.
- Jack reported on the welcome that he experienced at **St Matthias in Plymouth**.
- Both churches have interns and operation managers. St Paul's practice 'Radical Hospitality' and a number of their interns live in community.
- We learned towards the end of the year that **Stephen Yates** has been appointed **Team Rector for the Brixham Mission Community**, starting in the Spring; we hope to get another curate but they are 'thin on the ground'.
- Victoria, our part-time youth worker stopped in Dec; the PCC agreed to employ a F/T **Young People and Family Worker** and to ask the church to support financially.
- The Secretary reported on meetings of **Deanery Synod**, including an ambitious submission for funding from the Church Commissioners for funding from the Strategic Development Fund with the focus on Children, Families, Youth and Older People. The bid was unsuccessful but a resubmission has been invited in the Autumn.
- Andrew reported on meetings of **Diocesan Synod**.
- Paul B kept us up-to-date with **Torbay & South Devon Mission Shed**: a network of local mission resource hubs across the diocese to resource growth in:
 - Fresh expressions (new forms of church / new congregations)
 - Renewed-expressions of inherited church
 - Growth in confidence in faith sharing
 - Growth in every-day living and learning as a follower of Jesus
 - Building connections between local churches and the communities they serve.
- **Matts Cats** continue to rehearse and perform and had planned a music worship with Geraldine Latty;
- **Chat at St Matts** and **St Matts knits** are social groups that serve the church and the wider community – further details in the Report of Groups booklet
- **www.st-matthias-church.org** is the place to go for further details of everything to do with St Matthias. Thank you to those who maintain and contribute to this site.
- The PCC have agreed on the design of a new Communion Table and a Faculty will be obtained.

So many good things are happening here at St Matthias. I would encourage you to read the Reports from Groups. **Please pray for our groups and their leaders**. If you feel encouraged to support them do please speak to the named people. The PCC would again like to thank Chairs and members of all Committees (see list on page 3 of this report) that meet regularly throughout the year to help it carry out its many responsibilities in the numerous and varied aspects of the life of St Matthias. The help and support they provide is greatly appreciated. We continue to be indebted to them all for the commitment and dedication they show **and to all those who give unstintingly of their time and their talents**. Thank you.

The PCC would like to record its appreciation for the leadership of our Rector, John Beckett, ably supported by Stephen Yates, Paul Barton, our Readers and all who work in St Matthias – paid staff and volunteer alike. Special thanks go to our churchwardens, Sylvia Barratt and Paul Stannard, for all the time and energy they have given in service to St Matthias over the past 12 months. Stephen, Victoria and their children have now left us for pastures new – Brixham. We pray for their ministry there and thank them for all that they have contributed here.

Following a degree of disturbance when we relocated to the Peter Larkin Hall, on our return to the church we had been looking forward to a period of stability. Sadly, the circumstances of the past two months have come as an enormous shock to us all. Over a period of just three weeks we have transitioned from relatively 'normal' services, with some precautions to be followed, to a complete closure of all places of worship, even for private prayer. The Archbishops and Bishops of the Church of England have called on the Church to "continue to pray, to love and to care for the vulnerable".

The second half of this booklet reports on financial matters over the past year. We are hugely grateful for the exemplary work carried out by our treasurer, Tony Barratt.

David Wilkinson

PCC Secretary

April 2020

Churchwardens' Report to the APCM 2020

We ended last year's report by saying that the coming year would be a challenge - and so it proved. The reordering got underway in June with the removal of the pews. Their going was lamented by many but the church building revealed provoked the comment from one person "it looks like a Cathedral ". Major earthworks and the appearance of a beautiful granite piazza were watched by all with admiration. Services were successfully held in the Peter Larkin Hall and many enjoyed the feeling of close community. During this time John Beckett went off for a well-earned sabbatical and the church was wonderfully led by our curate Stephen Yates.

The finishing of the reordering seemed to take forever but we were able to move back into the church in November with a special Launch Weekend of activities and a Dedication Service. We had a good Christmas season with many services filling the church; people found the new chairs surprisingly comfortable. On a sad (for us) note – Stephen's announcement that he had been appointed to a parish. To soften the blow, however, the family will not be moving far. Stephen will be the team Rector in Brixham with 4 parishes to look after. We will miss Stephen, Victoria and the children, all of whom enriched our family life and contributed so much in so many areas. We wish them every Blessing in this step on their journey.

The services in the new church format have been enhanced by the ability to move chairs and tables into various configurations, and apart from teething problems with the sound system, have settled well . Sadly, 13 members of our church family died and some moved away, but numbers were almost exactly balanced by new members, who seem to be settling in well. The end of the year was disrupted by the Coronavirus pandemic which has sent all over 70's and vulnerable people into 'self-isolation" and stopped all church services for an indeterminate time. However, we are sure that care for each other amongst members of our church family will see us able to cope with this challenge.

Again, thank you all for your support through these uncertain times.

Sylvia and Paul

Report of the Meetings of Deanery Synod

Your lay representatives are David Burch, Sue Davies, Andrew Stilliard (who also serves on Diocesan Synod) and David Wilkinson. Members of our parish clergy also attend. Since the last Annual Report there have been three meetings of Synod; the meetings are open, and **all church members are welcome to attend.**

The main items of business, besides finance and progress with Common Fund payments by the parishes, were:

- Reports on the continuing work of the **Church Army's Centre of Mission** in Torbay, with **Capt. Jeff Hill** (Foxhole) and **Capt. Ade Prescott** (Ellacombe). Three examples were given of coming alongside people and reaching the lonely; 8 families and 20 children have been involved in a Craft event and there was to be an 'Ellacombe's Got Talent' event on 31st July. We were reminded that the Centre of Mission is ready to support any work going on in our churches.
- **Sam Upham**, Mission and Ministry Development Adviser for the Totnes Archdeaconry, gave a presentation on **Deanery Action Plans** and **Strategic Development Fund Bid**. Sam explained that plans should be a resource for Mission Communities as well as the Deanery – designed to start positive conversations about what is important to us and what we sense God is doing now and what he might be calling us to do in the next few years. **Strategic Development Fund Bid**: the Church Commissioners release money each year to fund projects which support growth. This is open to all dioceses and Torbay have been invited to bid as an area of deprivation and social need. Our timetable was Stage 1 submission – October 2019. The project would only work if it welcomes, includes, resources and equips all churches across the spectrum. We were asked to consider "What would it look like for the Kingdom to come to Torbay?" [The submission was unsuccessful but that we had been invited to reapply in the autumn. The outcome was disappointing but we were asked to keep on praying.]
- The Rural Dean hoped to see Domestic Abuse 'Champions' and a Dementia Advocate in each parish or Mission Community.
- Goodrington and Collaton Mission Community has welcomed Rev Gerda van Ommeren as Assistant Curate, and Paignton Parish have commissioned an Anna Chaplain to bring nourishment to the older members of the community.
- Joy 2020: 1st – 3rd May: The three Bishops were to be in Mission. Fr Gary had booked a steam train from Paignton to Kingswear (for families that can't afford it); cream teas at the end and each deanery was putting on a 'Bringers of Joy' dinner for (unsung) pillars of the community (who are not churchgoers). Bishop Robert @ Pennywell Farm; free cream tea (paid for by the parishes).
- Financial Report: The treasurer reported that £624k out of £627k Common Fund for 2019 has been paid by the parishes in our deanery – 99.6% and a record. We have been congratulated by the Archdeacon.
- There was a **Deanery Quiet Day** at Buckfast Abbey and a Dementia-friendly Christmas Service in Paignton.
- plus lots of **Good News** from parishes across the Bay

David Wilkinson

Deanery Synod Representative

Financial Review

*Pages F1 and F2 of the Accounts package show that the Balance Sheet and Statement of Financial Activities (SOFA) look substantially different to last year, as there are some large numbers in both due to the effect of implementing the bulk of the Wellspring Project during the year. The Balance Sheet shows that our net assets were reduced from **£387.2k in 2018 to £15.5k in 2019**, due largely to an overall spend on Wellspring during the year of **£638.6k**, representing around two thirds of the total expenditure shown on the SOFA (**£992.6k**). A significant part of this was made up from grant income from different external grant bodies and income from the Friends that was received and expended during the year, hence not shown on last year's Balance Sheet or SOFA.*

Although our net assets were reduced to **£15.5k**, our current assets (made up of cash and money owed from debtors) are shown at **£178.7k**, the bulk of which is made up of two interest free loans totalling **£150k**, one from the Diocese (**£50k**) and one from a very generous member of our congregation (**£100k**), for which we are extremely grateful. We took out these loans in order to pay some of the final

bills for Wellspring on the basis of anticipating further income during 2020, which would be used to repay them. At the time of writing it was anticipated that legacy income due, further pledges already made, and recovery of VAT on certain allowable items of expenditure would leave us approximately **£37k** short of being able to pay off these loans in full by the third quarter of 2020. This shortfall could be further reduced by additional contributions from church members, new grants being applied for and possibly from other sources, but, in the worst case scenario, if there is still a shortfall when the final loan repayment is due (31 October 2020), we would consider taking out a low interest loan from the diocese or some other source to cover that liability.

The use of these loans for cashflow purposes is shown on the Balance Sheet under the Designated Fund named as CASHFLOW. The total amount expended to the end of 2019 was **£90.9k**, shown as a negative amount due to the fact that the expenditure comes from liabilities that we are committed to pay back rather than from our own funds.

Throughout the intense activity focused on Wellspring, the Church, Centre and Pre-School activities continued in a relatively normal fashion, albeit with some unavoidable disruptions from time to time due to the presence of construction plant and personnel in parts of the building and grounds. The remainder of this report is a summary of the financial performance of these 3 sectors of our operations, shown on *Page F11* under the heading: '*Operational Income and Expenditure Summary 2019*'. This report excludes Legacy Income, Restricted and Designated Funds, and Church Re-Development (Wellspring), so provides a much more accurate picture of our day-to-day income and expenditure. For a complete summary of ALL income and expenditure, broken down into detailed categories, see *Pages F5 to F10*, containing the report entitled '*Income and Expenditure – Details by Category*'.

The Operational report shows that we ended up the year with an overall surplus of almost **£29.6k**, a positive outcome that we are very grateful for. This figure is slightly lower than last year's (**£33.3k**) and made up almost entirely from the Church accounts, as shown in the following breakdown, compared to 2018 when the Church contribution was less than half.

The surplus in the Church accounts was largely made up by a combination of a **9%** increase in overall giving to **£171,581** and the fact that the donations to other charities, based on recommendations from the Mission Action Group (MAG), were taken from a designated fund set up with part of the surplus from last year's accounts and therefore not shown as expenditure for 2019 in the Operational Summary. This action, which will be repeated this year, further consolidates our ongoing commitment to donating 10% of our voluntary income each year to such causes. The really good news is that donations made via the Parish Giving Scheme (PGS), which increased by almost **15%** during the year, now account for an even larger proportion (**85%**) of our overall giving (achieved by a net increase of 5 new monthly donations plus existing givers reviewing and increasing their level of giving). Our Common Fund payment only increased by **£1k** in 2019 but we will be facing a further challenge in 2020 when we will incur a much larger increase, taking the figure from **£94k** to **£99.2k**. It is therefore hoped that the positive trend in voluntary donations will continue to help us offset the impact of this payment and continue to provide funds for other aspects of our ministry.

The Church Centre accounts broke even to within **less than £1k**, income being slightly down but also matched by a lower expenditure. One of the reasons for the lower expenditure was the reduced maintenance costs, despite the fact that it was necessary to have some major upgrading carried out on the heating system at a cost of **£15.1k**, which was funded by the Friends and for which we were very grateful. It is hoped that the income will rise again during 2020 as there are several new hirers now using the building and more are anticipated during the year.

From a substantial surplus of **£17.7k** in 2018 the Pre-School accounts also only just broke even to within **less than £1k** in 2019, indicating some fairly substantial changes taking place. Firstly, there was a sharp decline in the number of pupils registered, and this was reflected in the Government funding per child received via our Local Authority being noticeably lower (total down from **£97.1k** to **£83.4k**) and corresponding payments from parents for additional sessions also being lower, although not by such a large margin (down from **£26.6k** to **£24.5k**). The reasons for these reductions are explained in more detail in the separate Pre-School report, along with actions being taken by the Management Committee and Staff aimed at improving the situation going forward. On the expenditure side, the salary payments were almost **£7k** higher than 2018, partly due to normal annual increases but also reflecting the fact that, for part of that year, we did not have a Deputy Manager in post, so there was also a cost saving,

making the overall salary figure lower than it would otherwise have been. Although other routine expenses were also down, we still managed to carry out some fairly major improvement works in the Forest school area, funded by a designated fund set up with part of the surplus from 2018, as can be seen in the overall Income and Expenditure report.

The Balance Sheet shows that the overall surplus in our Unrestricted Funds at the end of the year was **£103k**. Allowing for **£70k** to be retained as Reserves (see *Reserves Policy* below), this leaves a total of **£33k** to be allocated to other projects by the PCC. The continuing implementation of our Charity Giving policy means that **£17,150** will be designated for this purpose, leaving **£15,850** to be allocated elsewhere. I would like to sincerely thank all those who have made this surplus possible by their regular, generous giving and, at the same time, encourage those who have not yet taken the step of making a regular financial commitment, to give serious consideration to doing so via our preferred giving scheme, the PGS.

Finally I would like to thank those who help out on a regular basis with different aspects of the church finances; in particular our two banking teams (Elaine Biden, Linda Townsend, Mike Higgins and David Burch) for counting and banking the weekend offerings on a weekly basis, and Alan Poole for helping with the Gift Aid administration for donations given directly to St Matthias (blue envelopes, standing orders etc.), and for heading up work on the financial aspects of the Church Re-ordering project, including keeping track of the donations and pledges made, dealing with grant applications along with other church members who have been helping with this, and liaising with the Architect and our Contractors to validate the invoices received during the implementation phase. Thanks are also due to Sylvia Barratt for managing the Statutory Account for Weddings and Funerals (*N.B. Transactions that take place in this account are not required to be shown in the Church Accounts as the money that we receive from funeral directors and wedding couples is all paid out in various fees to those that provide the many services that are needed, although they are included in the information submitted to and reviewed by our Independent Examiner*). Last but not least I would like to thank 'Smarter Accounting', our accountants, for carrying out the Independent Examination of the accounts.

I trust that, with what has been achieved during 2019 by many peoples' generous discipleship, St Matthias is now in a healthy position to grow and mature, and that 2020 will be another successful year, both financially and also spiritually, as our journey continues (*although, at the time of writing, the challenges we face for 2020 have been significantly increased due to the Coronavirus Pandemic*).

Tony Barratt
Hon Treasurer

Reserves Policy

It is a requirement of the Charity Commission that all registered charities should have a Reserves Policy, designed to cater for the ongoing viability of the organisation in the event of unplanned/unexpected circumstances arising.

Our policy is now based on retaining approximately 3 months' normal expenditure as unrestricted funds in our accounts, made up from items considered to be essential in the event of unexpected circumstances preventing us from running one or more of the three separate entities that comprise the St Matthias Church registered charity. The amount that has been calculated for this purpose, including an appropriate amount for contingency purposes, is **£70k-75k**.

Independent examiner's report to the Parochial Church Council of St Matthias, St Mark and Holy Trinity, Torquay

I report on the accounts of the Parochial Church Council for the year ended 31 December 2017, which are set out on pages F1 to F9 is in respect of an examination carried out in accordance with Section 145 of the Charities Act 2011 and the Church Accounting Regulations 2006.

Respective responsibilities of the Parochial Church Council and the examiner

The Parochial Church Council members are responsible for the preparation of the accounts. The Parochial Church Council members consider that an audit is not required for this year under section 144(2) of the Charities Act (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members of the Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, nothing has come to my attention:

(1) which gives me reasonable cause to believe that any material respect of the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



David Cook FCCA
Smarter Accounting
27 Fore Street
Teignmouth
Devon
TQ14 8DZ

5 March 2018

St Matthias, St Mark & Holy Trinity, Torquay

Balance sheet
As at: 31 December 2019

	As at 31/12/19	As at 31/12/18
Fixed assets		
Tangible assets	7,939	10,900
	7,939	10,900
Current assets		
Debtors	8,516	10,475
Cash at bank and in hand	170,149	395,847
	178,665	406,323
Liabilities		
Creditors: Amounts falling due in one year	166,247	22,050
	12,417	384,273
Net current assets less current liabilities	12,417	384,273
Total assets less current liabilities	20,357	395,173
Liabilities		
Creditors: Amounts falling due after more than one year	4,857	7,939
	15,499	387,234
Total net assets less liabilities	15,499	387,234
Represented by:		
Unrestricted - General fund	103,084	118,228
	Total Unrestricted	103,084
Designated - CASHFLOW	(90,904)	-
Designated - Church Re-Ordering (DES)	-	70,745
Designated - Matts Cats	851	-
Designated - 'Older People' Ministry	-	10
Designated - Social Core	497	497
	Total Designated	(89,556)
Restricted - Children's Bibles	-	21
Restricted - Church Re-Ordering (RES)	-	188,209
Restricted - Flowers	278	291
Restricted - Music	275	358
Restricted - Youth Bank	457	530
Restricted - Youth Work	959	8,340
	Total Restricted	1,969
Funds of the Church	15,499	387,234

Approved by the PCC on 30 March 2020 and signed on its behalf by:



 Rev'd John Beckett (PCC Chair)



 Tony Barratt (Treasurer)

St Matthias, St Mark & Holy Trinity, Torquay
Statement of Financial Activities (DRAFT)
For the period from 01 January 2019 to 31 December 2019

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	192,434	-	117,935	309,830	162,245
Charitable activities	153,914	2,785	-	156,700	178,857
Investments	471	-	-	471	477
Other income	1,492	-	152,360	153,853	85,216
Total income	348,313	2,785	269,756	620,855	426,796
Expenditure on:					
Charitable activities	306,683	28,567	10,593	345,843	313,015
Other expenditure	8,152	188,034	450,560	647,747	34,709
Total expenditure	314,835	216,601	461,153	992,590	347,725
Net income / (expenditure) resources before transfer	33,478	(213,815)	(191,397)	(371,735)	79,071
Transfers					
Gross transfers between funds - in	-	59,007	-	59,007	522
Gross transfers between funds - out	(48,621)	(6,002)	(4,383)	(59,007)	(522)
Other recognised gains / losses					
Gains / losses on investment assets				-	-
Gains on revaluation, fixed assets				-	-
Net movement in funds	(15,143)	(160,810)	(195,780)	(371,735)	79,071
Reconciliation of funds					
Total funds brought forward	118,228	71,253	197,752	387,234	308,162
Total funds carried forward	103,084	(89,556)	1,971	15,499	387,234
Represented by:					
Unrestricted					
General fund	103,084	-	-	103,084	118,228
Designated					
CASHFLOW	-	(90,904)	-	(90,904)	-
Church Re-ordering (DES)	-	-	-	-	70,745
Matts Cats	-	851	-	851	-
'Older People' Ministry	-	-	-	-	10
Social Core	-	497	-	497	497
Restricted					
Children's Bibles	-	-	-	-	21
Church Re-ordering (RES)	-	-	-	-	188,209
Flowers	-	-	278	278	291
Music	-	-	275	275	358
Youth Bank	-	-	457	457	530
Youth Work	-	-	959	959	8,340

ST MATTHIAS, ST MARK and HOLY TRINITY, TORQUAY

Notes to the Accounts 2019

1. Basis of Financial Statements

These financial statements have been prepared under the *Church Accounting Regulations 2006* in accordance with applicable accounting standards and the current *Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRRSE) 2015*. They have been prepared on an accruals basis under the historical cost convention and include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

2. Accounting policies

(a) Fund Accounting

(i) *Restricted Funds* comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor.

(ii) *Unrestricted Funds* are income funds which are to be spent on the PCC's general purposes.

(iii) *Designated Funds* are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

(b) Incoming Resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Interest is accounted for as and when accrued by the payer. All incoming resources are accounted for gross.

(c) Resources Expended

The Diocesan Parish Share (Common Fund) expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

(d) Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with *Section 10(2) (a) and (c) of the Charities Act 2011*.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

St. Matthias Church Centre was built in 1985/86 at a cost of £198,629 and the extension to it was subsequently built at a cost of £146,355. During 2010 an extension to the Pine Room was constructed at a cost of £98,266. All these amounts have been written off as expended and consequently no depreciation is required. Expenditure on Church Centre furniture and equipment is written off as incurred. The cost of PV Solar Panels, purchased with the help of a loan from the diocese is being written off during the period of the related loan at the same rate as the capital paid off.

3. Contingent Liabilities

In the event that either the premises are sold or the Pre-School ceases to operate for reasons within the PCC's control, a portion of the grant from Torbay Council received in 2010 (£83,156) may have to be repaid.

4. Payments to PCC members

No member of the PCC received any salary or expenses in connection with their role on the PCC.

5. Staff Salaries / Payments

4 (4) staff were employed by the Church/Church Centre, gross salaries paid out during the year being **£34,199** (£33,125). 5 (5) staff were employed by the Pre-School, gross salaries paid out during the year being **£88,771** (£81,790).

Pension contributions on behalf of 5 (3) eligible employees were paid to the Church Workers Pension Fund (CWPF) in line with current UK Pension legislation (included in salary figures above).

Payments of **£9,095** (£8,791) were made to our Youth Worker.

(N.B. Figures in brackets refer to 2018)

6. 'Gifts in Kind' / Payments from Friends of St Matthias

During the year the Friends of St Matthias, a charity set up for the sole purpose of supporting the church via the funding of various works, contributed the following:

Funds for Wellspring Project	£114,374
Church Centre Heating System Upgrade	£15,131
Total value of contributions:	£129,505

7. Loans Received

Two interest free loans, £50,000 from Exeter Diocese and £100,000 from a church member were received into the accounts during the year to assist with cash flow for the payment of invoices in relation to the Re-ordering Project. Both loans are due for repayment during 2020.

8. Income and Expenditure – Details

Pages F5 to F10 show a categorised breakdown of all income and expenditure with comparative figures for 2018.

Page F11 shows a 1 page summary of the day to day 'operational' income and expenditure in our 3 main areas of operation i.e. Church, Church Centre and Pre-School. This excludes Legacy Income, Restricted and Designated Funds and the Church Re-development Project and therefore shows a much more realistic picture of our financial performance in those 3 areas.

ST MATTHIAS, ST MARK & HOLY TRINITY, TORQUAY**Income and Expenditure - Details by Category****For the period: 01 January 2019 to 31 December 2019**

	2019	2018
INCOMING RESOURCES		
Church Activities Income		
<i>A01: Breakfastzone</i>	33	79
<i>A02: Chat at St Matts</i>	54	119
<i>A03: Fees Receivable</i>	2,173	1,822
<i>A05: Home Groups</i>	268	-
<i>A06: Magazine Income</i>	99	187
<i>A07: Messy Church</i>	-	60
<i>A08: Social Core</i>	-	174
<i>A09: Special Events</i>	12	1,804
<i>A10: Minibus Donations</i>	1,102	760
<i>A11: Matts Cats</i>	510	-
Total for Church Activities Income	4,253	5,006
Church Centre Income		
<i>B01: Hirers</i>	40,592	44,064
<i>B02: Pre-School Printing</i>	1,000	1,500
<i>B03: Private Photocopying</i>	109	90
<i>B04: Sundry</i>	63	2,432
<i>B05: Tea & Coffee</i>	876	1,100
Total for Church Centre Income	42,640	49,188
Church Re-ordering Project		
<i>S04: Pledges & Donations</i>	90,396	16,948
<i>S05/06: Pledges & Donations G/A</i>	61,833	63,172
Total for Church Re-ordering Project	152,230	80,120
Friends of St Matthias		
<i>E01: Agreed Funding</i>	129,504	-
Total for Friends of St Matthias	129,504	-

Investment & Sundry Income

<i>D03: Other Interest</i>	471	477
<i>D04: Sundry Income</i>	516	309

Total for Investment & Sundry Income	988	787
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Pre-School Income

<i>C01: Fees Torbay DC (PS)</i>	83,463	97,137
<i>C02: Holiday Club (PS)</i>	8,649	7,718
<i>C03: Other Income (PS)</i>	685	847
<i>C04: Parents Payments (PS)</i>	15,860	18,958
<i>C05: Play area extension (PS)</i>	1,148	-

Total for Pre-School Income	109,806	124,662
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Solar Panel FIT

<i>D06: Solar Panel FIT</i>	1,106	4,787
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Total for Solar Panel FIT	1,106	4,787
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Voluntary Income (General)

<i>F01: Collections</i>	4,816	7,270
<i>F02/3: Collections G/A</i>	10,000	10,000
<i>F07: Legacies</i>	5,500	500
<i>F08: Misc Donations</i>	2,044	3,306
<i>F09/10: Misc Donations G/A</i>	8,868	9,823

Total for Voluntary Income (General)	31,229	30,900
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Voluntary Income (Planned)

<i>F21: Planned Giving</i>	560	1,013
<i>F22/23: Planned Giving G/A</i>	5,238	8,098
<i>F24: PGS Planned Giving</i>	10,861	8,930
<i>F25: PGS Planned Giving G/A</i>	129,268	109,125

Total for Voluntary Income (Planned)	145,927	127,167
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Voluntary Income (Youth)

<i>F31: *Youth Work</i>	351	822
<i>F32/33: *Youth Work G/A</i>	625	665
<i>F34: *PGS Youth Work G/A</i>	1,875	1,718

Total for Voluntary Income (Youth)	2,851	3,206
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Voluntary Income (Youth Bank)

<i>F56/57/58: *Youth Bank</i>	227	613
Total for Voluntary Income (Youth Bank)	227	613
Voluntary Income (Other Restricted)		
<i>F47/48/49: *Children's Bibles</i>	-	174
<i>F50/51/52: *Easter Eggs</i>	-	58
<i>F53/54/55: *Flowers</i>	90	125
Total for Voluntary Income (Other Restricted)	90	357
TOTAL INCOMING RESOURCES	620,855	426,797

OUTGOING RESOURCES**Charity & Mission Giving**

<i>G01: Charity & Mission Giving</i>	15,750	13,250
Total for Charity & Mission Giving	15,750	13,250

Church Administration

<i>J01: Bank Charges (CH)</i>	138	138
<i>J02: Printing, Post & Stationery (CH)</i>	4,997	4,937
<i>J03: Salaries & NI (CH)</i>	13,123	12,782
<i>J04: Sundry Expenses (CH)</i>	3,543	3,007
<i>J05: Telephone - Alarm line</i>	93	-
<i>J06: Book Keeping</i>	1,666	-
Total for Church Administration	23,562	20,865

Church Centre Costs

<i>P01: Consumables (CTR)</i>	3,740	3,153
<i>P02: Electricity (CTR)</i>	2,136	2,455
<i>P03: Fire & Intruder Alarms (CTR)</i>	1,020	1,565
<i>P04: Gas (CTR)</i>	2,540	2,439
<i>P05: Insurance (CTR)</i>	2,716	2,669
<i>P06: Maintenance & Repairs (CTR)</i>	20,114	7,436
<i>P07: Salaries & NI (CTR)</i>	21,076	20,343
<i>P08: Sundry Expenses (CTR)</i>	486	611
<i>P09: Telephone (CTR)</i>	479	449
<i>P10: Waste Services (CTR)</i>	2,757	2,694

<i>P11: Water (CTR)</i>	1,250	1,238
<i>P12: Window Cleaning (CTR)</i>	404	475
Total for Church Centre Costs	58,723	45,531
Church Maintenance		
<i>K01: *AV Equipment</i>	142	27
<i>K02: Insurance (CH)</i>	3,147	2,669
<i>K03: Electricity (CH)</i>	2,513	2,455
<i>K04: Fire & Intruder Alarms (CH)</i>	1,033	1,928
<i>K05: *Flowers</i>	112	158
<i>K06: Garden - General Maintenance (CH)</i>	332	1,426
<i>K07: Gas (CH)</i>	4,125	4,449
<i>K08: Maintenance & Repairs (CH)</i>	1,348	1,834
<i>K09: Organ Tuning</i>	-	482
<i>K10: Piano Tuning</i>	94	57
Total for Church Maintenance	12,850	15,489
Church Re-ordering Project		
<i>S01: Project Costs</i>	584,495	3,465
<i>S02: Professional Fees</i>	49,037	25,302
<i>S03: Sundry Expenses</i>	5,061	448
Total for Church Re-ordering	638,594	29,216
Common Fund		
<i>G02: Common Fund</i>	94,076	93,077
Total for Common Fund	94,076	93,077
Governance Costs		
<i>G04: Governance (Independent Examiner)</i>	480	480
Total for Governance Costs	480	480
Ministry Costs		
<i>L01: *Advent Calendars</i>	92	116
<i>L02: *Children's Bibles</i>	21	227
<i>L03: Breakfastzone</i>	196	111
<i>L05: Clergy Expenses</i>	3,753	2,059
<i>L06: Clergy Fees</i>	-	408
<i>L08: *Easter Eggs</i>	-	38
<i>L09: Homegroups</i>	178	-

<i>L10: Messy Church</i>	12	-
<i>L11: *Music</i>	82	11
<i>L12: Other Outreach</i>	3,500	944
<i>L13: Service Upkeep - Organist Fees</i>	-	140
<i>L14: Service Upkeep - Other</i>	312	172
<i>L15: Service Upkeep - Wafers & Wine</i>	453	564
<i>L16: Social Core</i>	-	280
<i>L17: Visiting Clergy</i>	-	50
<i>L18: Minibus</i>	2,450	2,806
<i>L19: Chat at St Matts</i>	81	81
<i>L20: Special Events</i>	2,593	1,600
<i>L21: Growzone</i>	-	112
Total for Ministry Costs	13,730	9,726
Pre-School Costs		
<i>R01: Consumables</i>	351	484
<i>R02: DBS Charges</i>	89	184
<i>R03: CSA Contributions</i>	-	21
<i>R04: Equipment, Materials & Books</i>	5,781	3,960
<i>R05: Gifts (Children & Staff)</i>	226	145
<i>R06: Insurance</i>	507	383
<i>R07: Outings</i>	292	40
<i>R15: Play area extension</i>	13,173	-
<i>R08: Printing, Postage & Stationery</i>	1,011	1,510
<i>R09: Rent (Pine Room)</i>	10,000	12,500
<i>R10: Salaries & NI</i>	88,771	81,789
<i>R12: Staff Training</i>	570	510
<i>R13: Sundry Expenses</i>	131	5,191
<i>R14: Telephone</i>	127	140
<i>R16: Bank Charges</i>	60	60
Total for Pre-School Costs	121,094	106,920

Solar Panel Loan

<i>G05: Solar Panel Loan (Interest)</i>	391	507
<i>G06: Solar Panel Loan (Capital)</i>	2,960	2,845

Total for Solar Panel Loan	3,352	3,352
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Youth Bank

<i>M02: *Youth Bank</i>	300	300
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Total for Youth Bank	300	300
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Youth Work

<i>M01: Young Children Exp</i>	-	223
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<i>M03: *Youth Work Exp</i>	980	-
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<i>M04: *Youth Worker Exp</i>	-	501
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<i>M05: *Youth Worker Fees</i>	9,095	8,791
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Total for Youth Work	10,076	9,516
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TOTAL OUTGOING RESOURCES	992,590	347,725
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BALANCE OF INCOME AND EXPENDITURE	(371,735)	79,071
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Operating Income & Expenditure Summary 2019 (Church, Centre & Pre-School)

Excluding Legacy Income, Restricted & Designated Funds & Church Re-development

	2019	2018	2019v2018
Church Income:			
Church Activities	3,743	5,007 -	1,264
Other Income	2,094	5,574 -	3,480
Voluntary Income (overall)	171,581	157,568	14,012
<i>General Giving</i>	25,653	30,401 -	4,748
<i>Planned Giving</i>	145,928	127,168	18,760
Sub Total (Church)	177,418	168,150	9,269
Church Centre Income:			
Hirers	40,592	44,065 -	3,473
Other Income	2,048	5,124 -	3,075
Sub Total (Centre)	42,640	49,188 -	6,548
Pre-School Income:			
Council Fees	83,464	97,138 -	13,674
Parents Payments	24,509	26,677 -	2,168
Other income	685	847 -	162
Sub Total (Pre-School)	108,658	124,662 -	16,004
Total Income	328,716	342,000 -	13,283
Church Expenditure:			
Charity Giving (MAG)	-	13,250	13,250
Church Administration	23,485	20,865 -	2,620
Church Maintenance	12,595	15,968	3,373
Common Fund	94,076	93,077 -	999
Governance	480	480	-
Ministry	13,626	9,332 -	4,294
Other expenses (inc. loan interest)	3,353	3,353	-
Sub Total (Church)	147,615	156,325	8,710
Church Centre Expenditure:			
Salaries & NI	21,077	20,344 -	733
Maintenance	4,984	7,436	2,452
<i>(net amount after £15,130 from Friends)</i>			
Other expenses	17,532	17,751	219
Sub Total (Centre)	43,592	45,531	1,939
Pre-School Expenditure:			
Salaries & NI	88,771	81,790 -	6,981
Other expenses	19,150	25,131	5,981
Sub Total (Pre-School)	107,921	106,920 -	1,000
Total Expense	299,129	308,777	9,648
<i>Church (surplus / deficit)</i>	29,803	11,824	17,978
<i>Centre (surplus / deficit)</i>	- 952	3,657 -	4,609
<i>Pre-School (surplus / deficit)</i>	737	17,742 -	17,004
Total surplus / deficit	29,588	33,223 -	3,635